**El Plan de Estudios**

**La Clase de Español**

**Profe Reichel**

“[Those who know nothing of foreign languages know nothing of their own.](http://thinkexist.com/quotation/those_who_know_nothing_of_foreign_languages-knows/295390.html)”

[Johann Wolfgang von Goethe](http://thinkexist.com/quotes/johann_wolfgang_von_goethe/)

 ¡Bienvenidos! Hello and welcome to Spanish. The following is a brief overview of the classroom procedures and expectations.

Daily Materials

* Notebook
* Folder
* Writing Utensils

Classroom Procedures

1. Be seated in your assigned seat when the bell rings. Immediately begin responding to the Trivia in your notebook.
2. Trivia Procedure: A daily trivia question will be posted on the board. Students are required to write the question and answer in their notebook. Trivia questions will be collected once per marking period and will receive a *project grade*. The questions will also appear on tests and quizzes as extra credit.
3. Cell Phone Use: All cell phones must be placed in the holder prior to the bell ringing. Phones will only be used when the teacher gives permission and must be used for the educational purpose intended by the teacher (online dictionary or verb conjugator). If a student fails to comply, the teacher will deduct participation points and/or confiscate the phone. When deducting points, a parent will be alerted via a comment on Powerschool that it was improper cell phone use.
4. No headphones, backpacks, blankets, or heavy jackets in class. School dress code will be enforced.
5. When time is given in class to work on assignments, it must be used to work on Spanish assignments. If you complete the assignment, you must read quietly.
6. Assigned homework will be due at the beginning of the hour on the date due. Typically, the homework is graded as pass or fail. If the assignment is complete, you pass; if the assignment is incomplete, you fail. No late homework is accepted.
7. If you are absent, it is your responsibility to ask what you missed. If you missed a quiz or a test, it is your responsibility to reschedule a time to take it. All assignments must be made up in a timely manner. Zeros will appear in Powerschool until you complete the work.
8. NEW ATTENDANCE POLICY PER HANDBOOK: Any student exceeding 8 absences (excused, unexcused, or any combination thereof) per semester per class will NOT earn credit for that class.
	1. Two tardies equals a single absence.
	2. If you are 10 minutes late to class, you are marked absent.
9. Hall Passes: You must ask my permission to leave and sign out. Only 1 student is permitted to leave the room at a time and must use the designated hall pass. Don’t abuse this privilege; only use it for emergencies.
10. Plagiarism and cheating will result in an automatic zero. This includes misusing online translators.
11. Mrs. Reichel’s Classroom Library: Please feel free to read any of my books. If you would like to check out a book to read outside of class, which I strongly encourage, please see me to fill out the check-out sheet. If you lose or damage a book you will be responsible to reimburse the cost of the book. The same procedure goes for the Spanish dictionaries.
12. Two ChromeBooks are available for Spanish use only. You must ask permission to use them and treat them with care and respect.
13. Participation: Participation is 20% of your overall marking period grade. To learn a foreign language students must actively participate and not be afraid of making mistakes. Each student will start out with a fluid grade of 100 points. As the marking period progresses, the grade will fluctuate to match the student’s classroom participation.
14. Quizzes will be given frequently (sometimes unannounced) and tests will be given at the end of each unit. There is also a project for each unit (usually 2-3 a marking period).
15. Plan to utilize my classroom website (<http://senorareichel.weebly.com/>)
16. Please note that the above procedures may be modified during the year with notice from the teacher.

Marking Period Grades

Tests/Quizzes: 40%

Projects: 30%

Participation: 20%

Homework: 10%

Semester Grades

Quarter 1: 40%

Quarter 2: 40%

Exam 1: 20%

End Note

Please understand that my expectations of you will be high, but I will not give you a task that I do not think you can accomplish. You will have to push yourself and take your education seriously to do well, but the rewards will be great.

In addition to pushing yourself academically, you will have to push yourself socially. There will be numerous opportunities for you to actively participate in class, which will allow you to practice the skills necessary in acquiring a language. In order to learn Spanish, you must speak it—loud and proud.

If you ever have any questions, please feel free to stop in and I will be more than willing to help you. I look forward to getting to know you and anticipate an exciting school year!

 Sincerely,

 Profe Reichel

**STUDENT BEHAVIOR CONTRACT**

1. I will treat others with respect.
2. I will behave in a mature manner that creates a positive learning environment.
3. I understand that high expectations are going to be set, and I will do my best to achieve them.
4. If I breach the above rules, I understand that the teacher(s) will take the following actions:
	1. First Offense – Warning
	2. Second Offense – Action taken depending on offense (ex: seat moved, homework assigned, stay after class, etc).
	3. Third Offense – Detention and a call home

I understand the above rules and expectations and will do my best to follow them in order to create a positive learning environment for all.

Student:

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Print Name Signature Date

Parent/Guardian:

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Print Name Signature Date

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 Phone Number